

DWIGHT D. EISENHOWER LIBRARY  
ABILENE, KANSAS

WHITE HOUSE OFFICE, OFFICE OF THE STAFF SECRETARY: Records of Paul T. Carroll, Andrew J. Goodpaster, L. Arthur Minnich and Christopher H. Russell, 1952-61  
L. Arthur Minnich Series

SCOPE AND CONTENT NOTE

L. Arthur Minnich served on the White House staff as Assistant Staff Secretary from June 21, 1953 to August 6, 1960. Among his varied duties were the preparation of the official minutes of Cabinet meetings, Legislative Leaders meetings, and White House staff meetings, and the preparation of historical anecdotes as part of his role as the unofficial historian of the Eisenhower administration. He was also instrumental in developing the Public Papers of the President series, with the first volume published for the year 1957.

The L. Arthur Minnich series is divided into seven subseries. One of the more valuable subseries from the standpoint of research potential is the Miscellaneous File subseries which consists of historical anecdotes, historical memoranda for the record, and memos for the record of White House staff meetings. The historical anecdotes cover various aspects of the Eisenhower administration. They are based primarily upon comments made in Cabinet and Legislative meetings, but not reported in the formal Cabinet meeting minutes or the Legislative Leaders meeting minutes. The Chronological File Subseries primarily consists of carbon copies of letters and memoranda drafted by Minnich for Sherman Adams' signature, memoranda from Minnich to Sherman Adams and other members of the White House staff, and other material concerning the Eisenhower administration history program.

A major segment of the Minnich series is the Action by the President subseries which contains Minnich's daily log of the President's schedule, selected presidential telephone calls, miscellaneous historical notes, and a record of presidential actions regarding personnel appointments, proclamations, executive orders, congressional messages, and presidential correspondence.

Another useful subseries is the index to the minutes of the Cabinet and Legislative Leaders meetings. Copies of the Cabinet and Legislative Leaders meeting minutes are located in Dwight D. Eisenhower's Papers as President (Ann Whitman File). The 3 x 5 card index, which also covers the material in the Miscellaneous File and Chronological File subseries (referred to in the index as the "Minnich File"), is arranged alphabetically by subject. The index also has a small number of entries referring to documents in Central Files, which was the result of an abortive project to identify Central Files material of unusual significance and combine it with the Cabinet and Legislative index. The index includes virtually every subject, issue, and individual that had a prominent role in the Eisenhower administration, and is a valuable tool in facilitating the use of the minutes of the Cabinet and Legislative Leaders meetings. The index cards specify the date and occasion that any particular item came under

discussion, and a very brief summary of the nature of the discussion is generally included. There are also a few index entries that relate to anecdote-type material or human interest items in which there may be no mention made in the Cabinet meeting minutes or the Legislative Leaders Meeting minutes.

## CONTAINER LIST

### SUBSERIES A: MISCELLANEOUS FILE

- 1 Miscellaneous - A (1) [January-May 1953; various anecdotes; appointments of minorities and women; reorganization of Agriculture Department]
- Miscellaneous - A (2) [July 1953 - February 1954; Anecdotes; discussion of 18 year old voting age; agricultural problems]
- Miscellaneous - A (3) [March 1954 - April 1956; Anecdotes; staff meetings]
- Miscellaneous - A (4) [January 1957 - March 1959; Anecdotes; staff meetings]
- Miscellaneous - B (1) [January 1953 - January 1954; Pending budget deficit; Executive treaty-making powers (Bricker amendment); bi-partisan Foreign Policy]
- Miscellaneous - B (2) [February 1954 - January 1955; Executive/Legislative relationships; Budget speech by Director Arthur Burns; Executive treaty-making opinion]
- Miscellaneous - C (1) [January-February 1953; Line item veto; price control policy; Eisenhower's problems with Congressional Republicans]
- Miscellaneous - C (2) [March-December 1953; Civil Service reform; rent controls; Executive/Legislative relationship and problems]
- Miscellaneous - C (3) [January 1954 - August 1958; Consumer credit controls; Presidential powers; Civil Service employee unions; Congressional relations; cabinet prayer; Arthur Burns' speech on government and economic fluctuations; McCarthy/army hearings; DDE comments re Truman, Korea and communism]
- Miscellaneous - D [February 1953 - January 1958; Department of Defense reorganization; military expenditures; Defense policy; dispersion; defense in a democracy; Durkin resignation; Dixon-Yates]
- Miscellaneous - E [January 1952 - January 1959; Exhibitions; elections 1954; economic policy; East-West trade; European Defense Community; Arthur Burns' speech on prosperity]
- Miscellaneous - F [January 1953 - July 1958; Federal expenditures; Formosa message; foreign policy re Bermuda Conference; FHA and VA interest rates; foreign policy speech June 4, 1953]

Miscellaneous - G [October 1954 - July 1955; Presidential statement at Geneva Conference; gobbledygook from bureaucrats]

Miscellaneous - H [February 1953 - March 1958; Rowland Hughes comments on budget; human interest anecdotes; Hawaiian-Alaskan statehood; army history project; creation of Department of Health, Education and Welfare; human rights]

Miscellaneous - I [February 1953 - December 1954; Inaugural Address; Indo-China; investigations; immigration]

Miscellaneous - J [July 1953; Robert L Johnson (State Department) on the US Information Library]

Miscellaneous - K [August 1953 - February 1954; Korean issues, 1953-54]

Miscellaneous - L [January 1953 - May 1956; Liberalism and desegregation of schools; Governor Frank J. Lausche; Labor relations, problems and policy; Legislative Plan 1956]

Miscellaneous - M [April 1953 - July 1955; Marshall Plan; military planning and assistance; MacArthur and Soviet participation in WWII; Mutual Security program; municipal affairs]

Miscellaneous - Mc [May 1953 - June 1955; McCarthy, Senator Joseph R.]

Miscellaneous - N [October 1953; Niagara River project]

Miscellaneous - O [July 1953 - January 1955; Off-shore islands; old age assistance]

Miscellaneous - P [January 1953 - June 1959; Patronage procedure - anecdotes for 1930s CCC; army and political appointments; personnel management; "People's Capitalism"; preventive war and co-existence; press relations; public opinion; first press conferences]

The President (1) [1953; the President - the person; his personality; workload; Leadership in mutual security; Congressional relations; the "military mind"; first visit to Camp David; annual leave payments; government economy; politics and the National Republican Committee; personal life]

The President (2) [January 1954 - June 1959; Painting; "Ikeisms"; his health; quotes on the military; political parties; integrity; communications; martial law; quotations from speeches; his philosophy; Mexican border policy; IBM machines and personnel records; Congress and lobbying; his humanitarianism]

The President - Illness 1955 [Letters and memos re The President signing papers]

Miscellaneous - Q [December 1954; Quips]

Miscellaneous - R [January 1953-June 1958; Russian cultural relations; reciprocal trade; Republicanism; Rosenberg case; Reorganization]

Miscellaneous - S [February 1953 - February 1957; King Saud's visit; scientists; Salvadori lecture; St. Lawrence Seaway; Sugar Act; staff work; General W. B. Smith; spiritual; security policy; State of the Union, 1954; Social Security; security clearance; submerged lands; secret agreements]

State of the Union Message - February 2, 1953

Miscellaneous - T [January 1953 - June 1954; Tennessee Valley Authority; Authority; Tariff policy; tin; Taft-Hartley; television and radio; Truman administration]

Miscellaneous - U [June 1953 - May 1957; Unification; Universal Military Training; United Nations]

Miscellaneous - V [January 1953 - April 1956; Veterans; General Van Fleet]

Miscellaneous - W [January 1953 - September 1956; White House office space; water resources power development; White House procedure and operations; Charles E. Wilson re stock ownership upon appointment]

Staff Meetings (1) [January-March 1953]

Staff Meetings (2) [April-May 1953]

Staff Meetings (3) [June 1953 - February 1957]

#### SUBSERIES B: CHRONOLOGICAL FILE

NOTE: Primarily consists of carbon copies of letters and memoranda drafted by LAM for Sherman Adams' signature.

2 Chronological File - 1953 (1)-(8)

Chronological File - 1954-55 (1)-(7)

Chronological File - 1956 (1)-(15)

Chronological File - 1957 (January-March) (1)-(5)

- 3 Chronological File - 1957 (January-March) (6) (7)
- Chronological File - 1957 (April-June) (1)-(8)
- Chronological File - 1957 (July-October) (1)-(10)
- Chronological File - 1957 (November-December) (1)-(5)
- Chronological File - 1958 (January-June) (1)-(6)
- 4 Chronological File - 1958 (January-June) (7)-(12)
- Chronological File - 1958 (July-December) (1)-(7)
- Chronological File - 1959 (January-June) (1)-(7)
- Chronological File - 1959 (July-December) (1)-(5)
- Chronological File - 1960 (January-June) (1)-(4)
- 5 Chronological File - 1960 (January-June) (5)-(10)
- Chronological File - 1960 (July-December) (1)-(7)
- Chronological File - 1961 (January)
- Memo - Chronological File (1)(2) [1953-1960] [synopsis of memoranda, by Arthur Minnich on a variety of topics, located in the Miscellaneous File Subseries]
- Cabinet Contacts [1954-1959] [directory of the special assistants for cabinet coordination]
- Cabinet Meetings -- listed by date; when VP attended, presided, etc.
- History Project (1) [1952-1953] [material re documentation of the history of the Eisenhower administration; background material re the Federal Defense History Program]
- History Project (2) ["Readiness For Mobilization", a report on the role and activities of the National Security Resources Board, 1947-1952]

History Project (3) [1953-1957] [material re Defense history program and Eisenhower administration history program]

Library - Miscellaneous Material (to go to Abilene via Central Files)  
[1953-1959] [material re the 1952 and 1956 presidential campaigns]

Mobilization Plans (1) [1955-1957] [material re W.H. emergency plans and ODM plan C]

Mobilization Plans (2) [ODM mobilization briefing, April 1956]

Mobilization Plans (3) [ODM mobilization plan D-Minus, May 1, 1957]

Mobilization Plans (4) [ODM mobilization plan C, June 1, 1957]

#### SUBSERIES C: ACTIONS BY THE PRESIDENT

- 6 Daily Log, January 1953
- Daily Log, February 1953
- Daily Log, March 1953
- Daily Log, April 1953
- Daily Log, May 1953
- Daily Log, June 1953
- Daily Log, July 1953
- Daily Log, August 1953
- Daily Log, September 1953
- Daily Log, October 1953
- Daily Log, November 1953
- Daily Log, December 1953
- Daily Log, January 1954
- Daily Log, February 1954

Daily Log, March 1954

Daily Log, April 1954

Daily Log, May 1954

Daily Log, June 1954

7 Daily Log, July 1954

Daily Log, August 1954

Daily Log, September 1954

Daily Log, October 1954

Daily Log, November 1954

Daily Log, December 1954

Daily Log, January 1955

Daily Log, February 1955

Daily Log, March 1955

Daily Log, April 1955

Daily Log, May 1955

Daily Log, June 1955

Daily Log, July 1955

Daily Log, August 1955

Daily Log, September 1955

Daily Log, October 1955

Daily Log, November 1955

Daily Log, December 1955



- 8      Daily Log, January 1956  
Daily Log, February 1956  
Daily Log, March 1956  
Actions by the President, July 1956 (1)(2)  
Actions by the President, August 1956 (1)(2)  
Actions by the President, September 1956  
Actions by the President, October 1956  
Actions by the President, November 1956  
Actions by the President, December 1956  
Actions by the President, January 1957  
Actions by the President, February 1957  
Actions by the President, March 1957  
Actions by the President, April 1957  
Actions by the President, May 1957  
Actions by the President, June 1957  
Actions by the President, July 1957  
Actions by the President, August 1957 (1)(2)  
Actions by the President, September 1957  
Actions by the President, October 1957
- 9      Actions by the President, November 1957  
Actions by the President, December 1957  
Actions by the President, January 1958 (1)(2)  
Actions by the President, February 1958

Actions by the President, March 1958 (1)(2)  
Actions by the President, April 1958  
Actions by the President, May 1958 (1)(2)  
Actions by the President, June 1958 (1)(2)  
Actions by the President, July 1958 (1)(2)  
Actions by the President, August 1958 (1)-(3)  
Actions by the President, September 1958  
Actions by the President, October 1958  
Actions by the President, November 1958  
Actions by the President, December 1958  
Actions by the President, January 1959  
Actions by the President, February 1959  
Actions by the President, March 1959  
Actions by the President, April 1959

10      Actions by the President, May 1959  
          Actions by the President, June 1959 (1)(2)  
          Actions by the President, July 1959  
          Actions by the President, August 1959  
          Actions by the President, September 1959  
          Actions by the President, October 1959  
          Actions by the President, November 1959  
          Actions by the President, December 1959

Actions by the President, January 1960

Actions by the President, February 1960

Actions by the President, March 1960

Actions by the President, April 1960

Actions by the President, May 1960

Actions by the President, June 1960 (1)(2)

Actions by the President, July 1960 (1)(2)

Actions by the President, August 1960

Actions by the President, September 1960

Actions by the President, October 1960

Actions by the President, November 1960

Actions by the President, December 1960

Actions by the President, January 1961

NOTE: The material in boxes 11-13 comprises a duplicate set of actions by the President memoranda located in boxes 8-10

11 Actions by the President, July 1956

Actions by the President, August 1956

Actions by the President, September 1956

Actions by the President, October 1956

Actions by the President, November 1956

Actions by the President, December 1956

Actions by the President, January 1957

Actions by the President, February 1957

Actions by the President, March 1957

Actions by the President, April 1957

Actions by the President, May 1957

Actions by the President, June 1957

Actions by the President, July 1957

Actions by the President, August 1957

Actions by the President, September 1957

Actions by the President, October 1957

Actions by the President, November 1957

12 Actions by the President, December 1957

Actions by the President, January 1958

Actions by the President, February 1958

Actions by the President, March 1958

Actions by the President, April 1958

Actions by the President, May 1958

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Actions by the President, July 1958

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Actions by the President, December 1958

Actions by the President, January 1959

Actions by the President, February 1959

Actions by the President, March 1959

Actions by the President, April 1959

Actions by the President, May 1959

Actions by the President, June 1959

13 Actions by the President, July 1959

Actions by the President, August 1959

Actions by the President, September 1959

Actions by the President, October 1959

Actions by the President, November 1959

Actions by the President, December 1959

Actions by the President, January 1960

Actions by the President, February 1960

Actions by the President, March 1960

Actions by the President, April 1960

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Actions by the President, June 1960

Actions by the President, July 1960

Actions by the President, August 1960

Actions by the President, September 1960

Actions by the President, October 1960

Actions by the President, November 1960

Actions by the President, December 1960

Actions by the President, January 1961

SUBSERIES D: PRESIDENTIAL ACTIONS ON LEGISLATION

- 14      83rd Congress, 1st Session (1)(2) [approved bills]
- 83rd Congress, 1st Session (3) [statements in signing; vetoes 1953; memorandum of disapproval]
- 83rd Congress, 2nd Session (1)-(3) [approved bills]
- 83rd Congress 2nd Session (4) [statements in signing]
- 83rd Congress, 2nd Session (5) [vetoes 1954]
- 83rd Congress, 2nd Session (6) [memorandum of disapproval]
- 84th Congress, 1st Session (1)-(3) [approved bills]
- 84th Congress, 1st Session (4) [statements in signing; became law without presidential approval; vetoes 1955]
- 84th Congress, 2nd Session (1)(2) [approved bills]
- 84th Congress, 2nd Session (3) [approved bills; statements in signing]
- 84th Congress, 2nd Session (4) [vetoes 1956; memorandum of disapproval]
- 15      85th Congress, 1st Session (1)(2) [approved bills]
- 85th Congress, 1st Session (3) [statements in signing; vetoes 1957; memorandum of disapproval]
- 85th Congress, 2nd Session (1)-(3) [approved bills]
- 85th Congress, 2nd Session (4) [statements in signing; vetoes 1958]
- 85th Congress, 2nd Session (5) [memorandum of disapproval]
- 86th Congress, 1st Session (1)(2) [approved bills]

86th Congress, 1st Session (3) [statements in signing; vetoes 1959; memorandum of disapproval]

86th Congress, 2nd Session (1)(2) [approved bills]

86th Congress, 2nd Session (3) [approved bills; statements in signing]

86th Congress, 2nd Session (4) [vetoes 1960; memorandum of disapproval]

**SUBSERIES E: CALENDARS OF THE UNITED STATES HOUSE OF REPRESENTATIVES**

Calendars of the U.S. House of Representatives, 83rd Congress, 1953-1954

Calendars of the U.S. House of Representatives, 84th Congress, 1955-56

16 Calendars of the U.S. House of Representatives, 85th Congress, 1957-1958

Calendars of the U.S. House of Representatives, 86th Congress, 1959-1960

**SUBSERIES F: NEW YORK TIMES NEWS SUMMARY AND INDEX**

(New York Times News Summary and Index) January 1960

(New York Times News Summary and Index) February 1960

(New York Times News Summary and Index) March 1960

(New York Times News Summary and Index) April 1960

(New York Times News Summary and Index) May 1960

(New York Times News Summary and Index) June 1960

(New York Times News Summary and Index) July 1960

(New York Times News Summary and Index) August 1960

(New York Times News Summary and Index) September 1960

(New York Times News Summary and Index) October 1960

(New York Times News Summary and Index) November 1960

(New York Times News Summary and Index) December 1960

(New York Times News Summary and Index) January 1961

SUBSERIES G: INDEX OF CABINET AND LEGISLATIVE LEADERS  
MEETINGS

- 17 Cabinet and Legislative Meetings Index – A
- 18 Cabinet and Legislative Meetings Index - B-CE
- 19 Cabinet and Legislative Meetings Index - CH-DED
- 20 Cabinet and Legislative Meetings Index - DEF-ET
- 21 Cabinet and Legislative Meetings Index - EU-HAL
- 22 Cabinet and Legislative Meetings Index - HAL-INS
- 23 Cabinet and Legislative Meetings Index - INT-L
- 24 Cabinet and Legislative Meetings Index - MC-NI
- 25 Cabinet and Legislative Meetings Index - NO-PROM
- 26 Cabinet and Legislative Meetings Index - PROP-SC
- 27 Cabinet and Legislative Meetings Index - SE-TAF
- 28 Cabinet and Legislative Meetings Index - TAI-WILL
- 29 Cabinet and Legislative Meetings Index - WILS-Z [also includes index of cabinet agenda, cabinet information papers, and cabinet records of action]

END OF SERIES LIST