

DWIGHT D. EISENHOWER LIBRARY  
ABILENE, KANSAS

MINNICH, L. ARTHUR: Papers, 1952-84

Accession 96-20  
Processed by: TB  
Date Completed: April 2002

The papers of L. Arthur Minnich were deposited in the Eisenhower Library by his daughter Mrs. Marcy Gravatt in September 1996.

Linear feet:	10.4
Approximate number of pages:	20,800
Approximate number of items:	10,000

The children of L. Arthur Minnich signed an instrument of gift for the papers on September 20, 1996. Literary rights in the unpublished writings of L. Arthur Minnich in this collection and in all other collections of papers received by the National Archives have been donated to the public. Under terms of the instrument of gift, the following classes of items are withheld from research use:

1. Papers which constitute an invasion of personal privacy or a libel of a living person.
2. Papers which are required to be kept secret in the interest of national defense or foreign policy, and are properly classified.

## SCOPE AND CONTENT NOTE

L. Arthur Minnich (1918-1990) was born in Lorain, Ohio, and graduated from Princeton University in 1940. After serving in the army during World War II he earned a doctorate in history from Cornell University and then taught history at Lafayette College from 1948 to 1952.

In June 1952 Minnich joined Dwight D. Eisenhower's campaign staff. When Eisenhower became president, Minnich joined the White House staff as Assistant Staff Secretary. His job was to keep records of Eisenhower's presidential activities, for which his training as a historian admirably suited him. Minnich kept minutes of Eisenhower's Cabinet and Legislative Leaders meetings. He compiled a detailed daily log of Eisenhower's official activities. He also worked with the National Archives to compile Eisenhower's official presidential papers. These were later published in a series of volumes titled Public Papers of the President. Minnich's official files from his service in the White House are part of the records of the White House Office, Office of the Staff Secretary. These include his handwritten minutes of Cabinet and Legislative Leaders meetings, his daily log of presidential activities, and the miscellaneous notes he kept of President Eisenhower's work.

In August 1960 Minnich transferred to the Department of State where he helped coordinate U.S. policy toward the United Nations Economic and Social Council (UNESCO). After retiring in 1976, he continued to be active in matters regarding the Eisenhower administration, and served as executive secretary of the Eisenhower World Affairs Institute from 1983 to 1986.

This collection consists primarily of printed material that Minnich collected for reference purposes. The material has been organized into two series. The first series contains correspondence and miscellaneous reference material, arranged by subject. The first two files date from after the Eisenhower administration. These contain correspondence with historian Fred Greenstein in 1979 regarding Minnich's work at the White House, and arrangements for a luncheon sponsored by the Eisenhower World Affairs Institute in 1984. The remainder of the series covers the 1952 campaign and the Eisenhower administration. It consists of material on major accomplishments of the administration, the organization of the White House staff, and publicity material on U.S. foreign policy.

The second series contains reports, brochures, and printed material, arranged by the origin of the documents. The major categories are White House material, which includes reports by various presidential advisory committees; U.S. government publications; foreign government publications, including the United Nations; publications by private individuals and organizations, including political material; and a chronological file of newspaper clippings.

## CONTAINER LIST

<u>Box No.</u>	<u>Contents</u>
1	Series I: Correspondence and Reference Files  Fred Greenstein 1979  Eisenhower Anniversary Luncheon 1984 (1)-(4)  Achievement Summary 1953 (1)-(3)  Achievement Summary Progress Reports 1953 (1)(2)  Achievement Summary Progress Reports 1954 (1)-(3)  Achievement Summary Progress Reports 1955
2	Background and Action Kit No. 20 Envelope No. 1 [publicity material re U.S. efforts to promote peace abroad]  Background and Action Kit No. 20 Envelope No. 2 (1)(2)  Background and Action Kit No. 20 Envelope No. 3  Background and Action Kit No. 20 Envelope No. 4 (1)(2)  Background and Action Kit No. 20 Unnumbered Envelope (1)(2)  1956 Campaign Schedule  1956 Election Pool  Miscellaneous Correspondence 1952 [Courtney Burton, mayor of Cleveland, Ohio; Sen. William Jenner; Dominican Republic]  Miscellaneous Papers [proposal for 1957 volume of Public Papers; proposed Council of Artists, Scientists and Engineers]  Staff Work for the President (1)-(3)  Student Groups
3	Series II: Printed Material

## Items Transferred to Book Collection

### White House Material

Cabinet Committee on Price Stability for Economic Growth

Commission on Organization of the Executive Branch of the Government Medical Services Feb. 1955 (1)(2)

Executive Branch Liaison Office, Administrative Accomplishments 1954-55

Executive Branch Liaison Office, Legislative Accomplishments, 83<sup>rd</sup> Congress [1953-54]

Executive Branch Liaison Office, Fact Papers 1953-54 (1)(2)

Executive Branch Liaison Office, Fact Papers 1955 (1)-(3)

Executive Branch Liaison Office, Fact Papers 1956 (1)-(3)

4 Executive Branch Liaison Office, Fact Papers 1957-58

Executive Branch Liaison Office, Quotes (1)-(3)

President's Committee on Scientists and Engineers

President's Committee to Study the Military Assistance Program

President's Science Advisory Committee (1)(2)

Press Releases (1)-(3)

Report. Aeronautics and Space Activities, 1959

Report. Aviation Facilities Planning, 1957

Report. Budget Message for 1955

5 Report. Budget Message for 1956

Report. Labor Dispute in the Steel Industry, 1959 (1)(2)

Report. PL 480, July-Dec. 1957

- Report. PL 480, Jan.-June 1958 (1)(2)
- Report. PL 480, Jan.-June 1959 (1)(2)
- Report. PL 480, July-Dec. 1959 (1)(2)
- Report. Special International Program, 1956
- Report. Trade Agreements Program, 1957
- Report. Trade Agreements Program, 1958
- 6 Staff Speeches (1)(2)
- Statistics on Diffusion of Well-Being, 1956
- U.S. Government Agencies
- Air Coordinating Committee. Civil Air Policy 1954 (1)(2)
- Agriculture
- Air Force
- Bureau of the Budget
- Bureau of the Budget. Fact Sheets 1961 Budget
- Bureau of the Budget. Legislative Program, Dec. 1, 1952
- Bureau of the Budget. Legislative Program, Nov. 1, 1955
- Bureau of the Budget. Legislative Recommendations, 1953
- Bureau of the Budget. Legislative Recommendations, 1954
- Bureau of the Budget. Legislative Recommendations, Feb. 14, 1955
- Bureau of the Budget. Legislative Recommendations, May 5, 1955
- Bureau of the Budget. Legislative Recommendations, Aug. 4, 1955
- Bureau of the Budget. Legislative Recommendations, Aug. 17, 1956

- 7 Bureau of the Budget. Legislative Recommendations, 1957-59
- Bureau of the Budget. Report on TVA
- Bureau of the Budget. Republican and Democratic Platforms 1956
- Bureau of the Budget. Review of the 1954 Budget
- Bureau of the Budget. Review of the 1955 Budget
- Bureau of the Budget. Summary of 1952 Republican Platform
- Civil Service Commission
- Commerce
- Commerce. Foreign Aid by the U.S. Government
- Commission on Increased Industrial Use of Agricultural Products (1)(2)
- Commission on Intergovernmental Relations
- Congress (1)-(3)
  
- 8 Council of Economic Advisers
- Defense
- Defense. Emergency Legislative Program, March 1956 (1)-(4)
- Defense. Legislative Program for 1957 (1)-(3)
- Federal Civil Defense Administration
- Health, Education & Welfare
- Interior
- Justice
- National Advisory Council [proposed Inter-American Development Bank, 1959]
- National Archives

- 9 National Security Council. Organizational History 1960  
National Security Council. Structure and Functions 1957  
National Security Council. Structure and Functions 1960  
National Security Training Commission (1)(2)  
Navy  
Post Office  
State (1)(2)  
State. Book & Library Program 1953  
State. Conference of Berlin, Vol. I (Galley) (1)-(3)
- 10 State. Conference of Berlin, Vol. I (Galley) (4)-(9)  
State. Conference of Berlin, Vol. II (Galley) (1)-(3)
- 11 State. Conference of Berlin, Vol. II (Galley) (4)-(13)
- 12 State. Conferences at Manta and Yalta, Part I (Galley)  
State. Conferences at Manta and Yalta, Part II (Galley)  
State. Disarmament, 1955-58  
State. US National Commission for UNESCO  
Treasury  
U.S. Information Agency (1)-(3)  
U.S. Information Agency. Mutual Inspection for Peace
- 13 Other Governments  
France. The French Constitution

France. The French Defense Effort

SEATO

United Kingdom

United Nations

UNESCO

UNESCO. Approved Program and Budget, 1959-60 (1)(2)

UNESCO. Reports of Member States, 1958

Private Organizations

Advertising Council

Advertising Council. Annual Report, 1955-56

Advertising Council. Annual Report, 1957-58

Advertising Council. An Inquiry into Cultural Trends

Advertising Council. Major Economic Groups and National Policy

Advertising Council. People's Capitalism

14 American Assembly. The Federal Government Service, 1954

American Farm Bureau Federation

AFL-CIO

AFL-CIO. Automation and Major Technological Change

AFL-CIO. Collective Bargaining Today

AFL-CIO. Labor, Big Business and Inflation, 1958

AFL-CIO. The Southern Labor Story

AFL-CIO. Taft-Hartley



- AFL-CIO. Union Shop and the Public Welfare, 1958
- American Watch Association. Brief for Tariff Commission, 1954
- Brookings Institution. Proposed Program of Governmental Studies, 1957
- Brookings Institution. Study of the 1960-61 Presidential Transition
- Citizens Committee for the Hoover Report (1)(2)
- Citizens for Eisenhower
- Citizens for Eisenhower. 1958 Campaign
- 15 Citizens for Eisenhower. Eisenhower Quotes (1)-(5)
- Citizens for Eisenhower. Where Eisenhower Stands on 16 Vital Issues
- Colonial Williamsburg
- Columbia Broadcasting System (1)-(3)
- Committee for Economic Development
- Committee for International Economic Growth
- Conference on Economic Progress
- 16 Educational Policies Commission
- Eisenhower Museum
- Flett, Austin T., The U.S. as a Satellite Nation, 1958
- Freedom and Union
- Friends of the Land [water quality]
- Fund for the Advancement of Education
- General Dynamics Corporation [launching of USS Nautilus]
- Kohn, Hans, Reflections on Colonialism, 1956

- Kurtz, Howard G., Challenge to World Leadership, 1959
- Miscellaneous Items (1)-(3)
- National Council of Churches
- Neustadt, Richard E., The Presidency at Mid-Century, 1956
- Periodicals – IIE News Bulletin, Nov. 1952
- Periodicals – International Conciliation, Feb. 1953
- Periodicals – Life Lines, March 1954 [use of telephones during DDE visit to Palm Springs, CA]
- Periodicals – Overseas, Sept. 1962
- Periodicals – Pennsylvania History, Jan. 1959
- Periodicals – The Progressive, April 1954
- Periodicals – US News and World Report, Feb. 20, 1953
- 17 Republican National Committee (1)(2)
- RNC. Aims of the Eisenhower Administration, May 1953 (1)(2)
- RNC. Analysis of 1954 Election
- RNC. The 1953 Elections
- RNC. The 1958 Elections
- RNC. Major Political Polls, 1954, 1955
- RNC. Presidential Primaries, 1952, 1956
- RNC. Republican Fact Book, 1954
- RNC. Republican National Convention, 1952 (1)-(3)
- RNC. Republican National Convention, 1956
- RNC. Straight from the Shoulder (1)(2)

18 RNC. What They're Saying

Republican Organizations

Republican Organizations. 1952 Speech Kit (1)-(3)

Republican Organizations. 1956 Speech Kit (1)-(3)

Rockefeller Brothers Fund. Foreign Economic Policy for the Twentieth Century, June 1958 (1)-(3)

Rowe, James, Jr., Cooperation or Conflict [presidential relations with an opposition Congress]

Twentieth Century Fund [1952 annual report]

Welch, Robert, May God Forgive Us

19 Newspaper Clippings

1953

January-April 1954 [empty]

May 1954

June 1954

July 1954

August 1954

September 1954

October 1954 (1)(2)

November 1954 (1)(2)

December 1954 (1)(2)

20 January 1955

February 1955

March 1955

April 1955

May 1955

June 1955

July 1955

August 1955

September 1955

October 1955 (1)(2)

November 1955 (1)(2)

December 1955 (1)(2)

21 January 1956 (1)(2)

February 1956

March 1956 (1)(2)

April 1956

May 1956

June 1956

July 1956 (1)(2)

August 1956 (1)(2)

22 September 1956

October 1956

November 1956

December 1956

- January 1957
- February 1957
- March 1957 (1)(2)
- April 1957
- May 1957 (1)(2)
- 23 June 1957
- July 1957
- August 1957
- September 1957 (1)(2)
- October 1957 (1)(2)
- November 1957 (1)-(3)
- December 1957 (1)(2)
- 24 January 1958 (1)(2)
- February 1958
- March 1958 (1)(2)
- April 1958 (1)(2)
- May 1958 (1)(2)
- June 1958 (1)(2)
- July 1958 (1)(2)
- 25 August 1958 (1)(2)
- September 1958 (1)(2)

- October 1958 (1)(2)
- November 1958 (1)(2)
- December 1958 (1)(2)
- January 1959 (1)(2)
- 26 February 1959
- March 1959
- April 1959
- May 1959
- June 1959
- July 1959
- August 1959
- September 1959
- October 1959
- November 1959
- December 1959

END OF CONTAINER LIST